EMERGENCY TELEPHONE SYSTEM BOARD
MEETING May 20, 2004

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order May 20, 2004, room C140 in the McHenry County Government Center, Woodstock at 9:02 A.M., for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, Chief Dennis Ahrens, Chief Ken Mrozek, Chief Ken Rydberg, Captain Glenn Olson, Commander Phil Dammeir, Sgt. Bob Harper, Sgt. Dick Johns, Sgt. Jim Molnar, Claire Kinter, and John Shay.

MEMBERS ABSENT: D.C. Joe Hallman, Vice-Chairman and Director Barry Valentine.

STAFF IN ATTENDANCE: Tiki Carlson, 9-1-1 Coordinator, Wileen Peterson, Administrative Specialist

VISITORS: Bob Ellsworth, MCESDA; Mary Christiansen, ALFPD; Jim Zmich, Mike Kundit, Verizon; Commander Dennis Harris, CLPD; Maria Storm, Motorola; and Brian Hitchcock, SEECOM.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Commander Dammeir, second by Chief Mrozek, to accept the April 2004 minutes as presented. All members present voted AYE. Motion passed.

CORRESPONDENCE: Provided in Meeting Packet
- New McHenry County Purchasing Ordinance
- Copy of Bill that is being presented to improve and enhance Homeland Security

TREASURER REPORT: The Treasurer's report was submitted. Balance as of April 30, 2004, was $2,982,433.83 in the General Account.

MOTION: by John Shay, second by Commander Dammeir, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by John Shay, second by Chief Rydberg, to approve the 290001 expenditures in the amount of $179,765.19 and 290100 expenditures in the amount of $15,941.54 for the month of April. A roll call vote was taken. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

> **FINANCIAL:** FY2005 Budget Preparation will be starting in June. Kickoff meeting is June 3rd. John also advised the board that Barry is doing well.

> **TECHNICAL**: No committee report, however, Commander Dammeir expressed his wishes to be removed as the Technical Committee Chairman, as other duties are requiring more of his time. D.C. Weber advised he would speak to him after the meeting further regarding his request.

> **PERSONNEL**: None

> **TRAINING**: None

> **PSAP**: Tiki has been working on a CAD PC replacement project for the dispatch centers, and PSAP records terminals. She has been working with Central Purchasing for PC specs, and pricing. D.C. Weber advised the board of the specifications for the Dell machines we are looking to purchase. Going with Dell will allow the 911 Staff to gain further assistance from the county IT department, as they are also using Dell PC's.

> **MOTION:** by Chief Rydberg, second by Chief Mrozek, to purchase 35 machines at $2,038.58 per machine, for a total cost of $71,350.30. A roll call vote was taken. All members present voted AYE.

> **NETWORKING**: D.C. Weber advised the board of a meeting held May 11th regarding the issues with Microsoft Critical Updates and Anti Virus Protection. It is the recommendation of the committee that a formal Inter Agency Agreement be signed attesting to the responsibilities of each party. A meeting will be called to draft this document.

> We are nearing our 200 MDB license limit. Tiki will be talking with HTE at the conference next week about additional licenses. She will also be meeting with GTG regarding the Mobile Mapping Client.

> D.C. Weber will be meeting with MIAT representatives to discuss MDB for the MIAT team.

> The internet will be opening up for agencies to be able to access specific sites. Please provide lists to the 911 office of work related websites you would like your officers to have access to.

GRANT WRITING: None

DISCUSSION: Due to a conflict with the annual NENA Conference and the June board meeting, a decision needs to be made as to whether the meeting date needs to be rescheduled. After discussion

MOTION: by Sgt. Harper, second by Chief Mrozek, to change the next ETSB meeting from June 17th to June 24th. All members present voted AYE. Motion passed.

EXECUTIVE SESSION: None

INFORMATION ITEMS:
Sgt. Molnar informed the board that the City of Sioux Falls, South Dakota is interested in any available MODEL VRM850 Motorola modems. If you have any for him, please call Ed Castle at 605-367-8842.

Bob Ellsworth advised that if the ETSB is in need of parts from MAXRAD, his office may be able to help us get a discount. Contact ESDA or Tiki for additional information.

MOTION: by Sgt. Molnar, second by Captain Olson to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 9:46 AM

The next meeting is Thursday June 24, 2004
9:00 AM McHenry County Government Center

Coordinator's Report for May 20, 2004

CAD-

As many of you are aware, the Blaster Virus made a visit to about 6 machines on our network. It has heightened our awareness of the importance of the Microsoft Critical Updates. Please encourage your agency, along with any you dispatch for (that are using MDB) to keep up with the critical updates.

ETRUST Anti Virus has been installed on machines needing anti virus. There are a few agencies using their own anti virus, and doing their own updates.

There are currently 122 air cards out with MDB, with an additional 30 to be out by the end of June, and another 45 to 50 scheduled for the end of July. I will be talking to HTE at the conference next week about pricing for additional licenses.

Gateway C (Crystal Lake) has been experiencing a problem with the MDB controller. HTE has been working diligently on gathering logs to determine what is causing this problem. It does not affect the dispatch functionality, but stops MDB. MDB is reconnected by killing the gateway, however as a long term solution, that is not acceptable to me.

21 agencies using MDB have been contacted, and their PC's updated with the most current updates. The last one without any anti virus will be completed by the end of this week.

The feedback has been primarily positive about MDB. There is still an issue with the air card going dormant after 30 minutes. HTE is also looking into that. Other minor issues seem to be user based.

A FIRES PTF was loaded April 28th. This was to resolve issues the FIRES program was experiencing.

PSAP/911-
Knox Box-
Knox Box testing is coming up in the next month. Wileen will be scheduling times with SBC, and will let you know as to when it will be. Please check your KNOX BOX phones, as we have replacements for those who are missing phones, or have phones that are not working properly.

Emergency Telephone Notification System-
50 TC's went through the DCC training the end of April. 8 additional people were trained on the administrator side. Issues were found with the integrity of the map, and it is being addressed. We are looking to formally roll out this product in conjunction with the new CAD computers for the dispatch centers.

WIRELESS 911-
None

CORRESPONDENCE-
New purchasing ordinance (in packet)
Bill to improve and enhance Homeland Security (in packet)

MISCELLANOUS INFORMATION –

Mapping Hours: April 18- 30   39 Hours   May 2-14   36 Hours